

## MEASURING INSTRUCTIONS

### 1. CHOOSE YOUR MOUNT

#### Inside:

- Mounted within the window/door frame or in a wall-to-wall application
- For mounting depth requirements, refer to our "Specifications" tab online for each product you are ordering
- If window frame is not deep enough, please order outside mount



#### Outside:

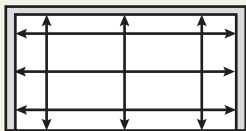
- Mounted to the wall, molding around the window/door, or ceiling
- No minimum depth requirement



### 2. MEASURE YOUR WINDOW

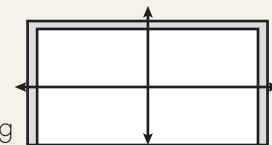
#### Inside:

- Step 1: Measure the inside width at 3 places: the top, middle and bottom. Round down to the nearest  $\frac{1}{8}$ ". Enter the smallest measurement on your worksheet. This is your ordering width. (Blindsgalore takes necessary deductions.)
- Step 2: Measure the height at 3 places: left side, middle and right side. Round down to the nearest  $\frac{1}{8}$ ". Enter the smallest measurement on your worksheet. This is your ordering height. (Blindsgalore will take a  $\frac{1}{2}$ " deduction on height.)
- If you are replacing an existing vertical blind, the headrail is included in the height measurement. Do not provide us the height of the vane or slat as the height you actually order.



#### Outside:

- Step 1: Measure the width of the area you want to cover. We recommend adding at least 8" to your measurement (4" on each side) to help eliminate light gaps. Enter this width on your worksheet; it is your ordering width and the width of the blind (no factory deductions will be taken).
- Step 2: Measure the height of the area you want to cover. Round down to the nearest  $\frac{1}{8}$ ". We recommend subtracting  $\frac{1}{2}$ " for ground clearance. This is your ordering height.
- If you are replacing an existing vertical blind, the headrail is included in the height measurement. Do not provide us the height of the vane or slat as the height you actually order.



## Window 1

Location of window \_\_\_\_\_

- 1. Product name: \_\_\_\_\_
- 2. Color name/number: \_\_\_\_\_
- 3. Mount type: Inside Outside (circle one)
- 4. Size: Width: \_\_\_\_\_ (always list width first)  
Height: \_\_\_\_\_
- 5. 5. Lift type: Corded Cordless Motorized (circle one)

## Window 2

Location of window \_\_\_\_\_

- 1. Product name: \_\_\_\_\_
- 2. Color name/number: \_\_\_\_\_
- 3. Mount type: Inside Outside (circle one)
- 4. Size: Width: \_\_\_\_\_ (always list width first)  
Height: \_\_\_\_\_
- 5. 5. Lift type: Corded Cordless Motorized (circle one)

## Window 3

Location of window \_\_\_\_\_

- 1. Product name: \_\_\_\_\_
- 2. Color name/number: \_\_\_\_\_
- 3. Mount type: Inside Outside (circle one)
- 4. Size: Width: \_\_\_\_\_ (always list width first)  
Height: \_\_\_\_\_
- 5. 5. Lift type: Corded Cordless Motorized (circle one)

## Window 4

Location of window \_\_\_\_\_

- 1. Product name: \_\_\_\_\_
- 2. Color name/number: \_\_\_\_\_
- 3. Mount type: Inside Outside (circle one)
- 4. Size: Width: \_\_\_\_\_ (always list width first)  
Height: \_\_\_\_\_
- 5. 5. Lift type: Corded Cordless Motorized (circle one)